

Laurel Highlands Council
Boy Scouts of America
Council Champion Position Description
For Commissioner Tools
10/1/2014

Responsibilities include:

- Maintain registration as a Commissioner (An Assistant Council Commissioner is recommended if able)
- Serve as the Council's "Champion" for *Commissioner Tools*
- Responsible for overall delivery of the *Commissioner Tools* to the Council
- Serve as the Council point of contact for all Commissioners in Council
- Coordinate Council training utilizing documents and resources found on the Boy Scouts of America National website
- Work with Council Commissioner to establish a switchover date
- Coordinate with Council Commissioner to maximize the impact of the Unit Service Plan in the Council
- Provide information for Unit Serving Professional training; training will be delivered by others
- Create and maintain Council calendar containing all relevant dates
- Assist in maintaining Unit Visit Tracking System usage until switchover
- Provide regular and timely feedback of the *Commissioner Tools* using the form provided
- Coordinate efforts for switchover for all Commissioners in the Council
- Other relevant duties as necessary

Supported by: Council Commissioner, Area Commissioner, District Commissioners, National Commissioner Tools help desk, Unit Serving Professionals, Scout Executive